

Youth Representative Grants Program 2026/2027

Guidelines & Application Form

Program Overview

To provide financial support for young residents who have been selected to represent their community, region, or state in sporting, academic, cultural, or other achievement-based events at local, national, or international levels.

Eligibility Criteria

Applicants must:

- Be aged between 12 and 18 inclusive or be a registered student under the age of 25 on or prior to the commencement date of the representative event.
- Reside within Council's municipal area (proof of residence required)
- Have been officially selected by a recognised association, school, or governing body to participate in a representative event.
- Be participating in an **amateur** (non-professional) event.
- Demonstrate that they are required to meet a substantial portion of the expenses themselves.
- Not have received substantial sponsorship from other organisations for the same event (other sponsorships will be considered in the assessment).

Funding may be provided for:

- Sporting competitions (e.g., state, national, international championships)
- Academic competitions (e.g., Olympiads, conferences, national or international contests)
- Cultural or other achievement-based events (e.g., music, arts, leadership forums)
- Participant costs such as travel, accommodation, registration fees, and uniforms directly related to the event.

Funding is not available for:

- Events that have commenced or already taken place (retrospective funding)
- Applications that have not been received at least four weeks prior to the event
- Travel or accommodation fees for accompanying parent/guardians.

Identification Requirements

Applicants are required to reside within Council's municipal area. Proof of residency must be provided when submitting the application. Acceptable documents must display your name and residential address.

Examples may include, but are not limited to:

- ID Card
- Drivers License
- Utility Bill (addressed to the listed parent/guardian is acceptable where the applicant is under the age of 18)
- Top section of a bill/statement where the address and name are listed

Please contact the Community Services Department on (03) 6323 9200 for assistance if you are unable to provide any of the above options.

Funding Levels

Maximum donation ranges are set for both individual representation and groups.

Level of Representation	Donation Value
Local/Intrastate	Up to the value of \$200
National/Interstate	Up to the value of \$500
International (outside of Aus)	Up to the value of \$1000

Maximum donation amount per school, group or team:

Level of Representation	Donation Value
Local/Intrastate	Up to the value of \$1000
National/Interstate	Up to the value of \$1000
International (outside of Aus)	Up to the value of \$1000

Application Process

Applications must be submitted a minimum of 4 weeks **before the event**.

Applicants must provide:

- A letter of request outlining the event and financial need.
- Written confirmation of selection from the relevant association or organisation.
- A budget outlining expected costs, and any other funding received or sought.
- Additional information or an applicant interview may be requested during the processing of your application.

Applications are assessed on a rolling basis.

Applications will be assessed:

- In line with the Council's policy objectives
- Level of financial need
- Significance of the event (local, national or international)
- Previous support received (repeat applications may be considered, but priority may be given to first-time applicants)

Recognition and Reporting

- Successful recipients will be acknowledged through Council communications
- Recipients are required to complete a brief report and/or complete a short interview after the event, sharing their experience and outcomes. This may be utilised and promoted through Council communications.

Youth Representative Grants Program 2026/2027 - Application Form

This application is for young residents applying for financial assistance to support sports, academic, cultural, or other achievement-based representation at local, national, or international events.

Applicant Details

Full Name		
Date of Birth		
Residential Address		
Phone Number		
Email Address		
Are you a resident of the West Tamar?	No <input type="checkbox"/>	Yes <input type="checkbox"/>
Have you read and understood the Youth Representative Grants Program Guidelines?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Parent/Guardian Details

This section is **only required** where the applicant is under the age of 18.

Full Name		
Residential Address		
Phone Number		
Email Address		
Have you read and understood the Youth Representative Grants Program Guidelines?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Event Details

Event Title				
Event Date				
Event Location (State/town or country)				
Event Type	<input type="checkbox"/> Sporting	<input type="checkbox"/> Academic	<input type="checkbox"/> Cultural	<input type="checkbox"/> other
Event Level	<input type="checkbox"/> Local/Intrastate	<input type="checkbox"/> National/Interstate	<input type="checkbox"/> International	

Provide a description of the event and your role (50-150 words)

Selection and Achievement Evidence

Your application must be submitted with the following attachments/evidence. Please complete the below check list to acknowledge that you are aware that this documentation will be submitted with your application.

Official letter or email from the organising body confirming your selection/participation	<input type="checkbox"/>
Evidence of the costs/fees associated with the event (outlined in the Financial Details section)	<input type="checkbox"/>
Event program/invitation or official documentation outlining the event	<input type="checkbox"/>
Letters of support from any of the following: <ul style="list-style-type: none"> • Coach, teacher or mentor • School principal or organisation official • Community leader A minimum of 2 letters of support must be attached and must include contact details for verification purposes. The person providing support does not need to be affiliated with the event or club being represented.	<input type="checkbox"/>

Explain how this opportunity will benefit you, your community and your future goals (50-200 words)

Financial Details

Provide a breakdown of costs (<i>relating to individual applicant only</i>)		
Travel	\$	
Accommodation	\$	
Registrations Fees	\$	
Uniform/Equipment	\$	
Other (please specify)	\$	Details:
What is the funding amount you are requesting from Council?	\$	
Have you previously received funding support from Council?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you applied for or received any other funding for this event?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

If yes, to either of the above, please provide details (year and amount, the funding source, amount and status, etc.)

Financial Institution details

This information will be used solely to process the payment of funds, only if this application is approved	
BSB Number	
Account Number	
Name of Financial Institution	
Name/s on Account	
Email Address for remittance	

By signing this document, you are authorising EFT payments from West Tamar Council to be sent to the above account.

Media Consent & Personal Information Protection Statement

As required under the *Personal Information Protection Act 2004*:

1. Personal Information is managed in accordance with the *Personal Information Protection Act 2004* and may be accessed by the individual to whom it relates, on request to West Tamar Council.
2. Information can be used for other purposes permitted by the *Local Government Act 1993* and regulations made by or under that Act, and, if necessary, may be disclosed to other public sector bodies, agents or contractors of the West Tamar Council, in accordance with Council's Privacy Policy (WT-HRM-12.00).
3. Failure to provide this information may result in your application not being able to be accepted or processed.

I consent for my photograph, name and feedback (my child's photograph, name and feedback if under 18) to be used for the purpose of West Tamar Council marketing and advertising. These images will only be used on Council registered websites and social media pages such as YAC West Tamar on Facebook, yacwesttamar on Instagram and westtamaryouth.com.au, as well as all West Tamar Council pages and sites.

Yes
 No

Final Checklist

Before you lodge your application, check that you have provided all the required details and documents. Ensure you have:

<input type="checkbox"/>	Checked age and eligibility criteria, read and understood the guidelines
<input type="checkbox"/>	Provided proof of selection/participation
<input type="checkbox"/>	Completed the cost breakdown with supporting documentation, and provided Financial Institution details
<input type="checkbox"/>	Provided at least 2 letters of support
<input type="checkbox"/>	Provided proof of residence
<input type="checkbox"/>	Signed the Declaration (<i>below</i>)

Declaration

I declare that the information provided in this application is true and correct. I understand that providing false or misleading information may result in my application being withdrawn.

Applicant Full Name and Signature	
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Date	
Parent/Guardian Full Name and Signature	
Date	

Submission

Submit your completed application and supporting documents (minimum of 4 weeks before the event)	
Email:	wtc@wtc.tas.gov.au
Mail	<p>West Tamar Council Youth Representative Grants Program PO Box 16 Riverside TAS 7250</p>
In person	<p>At any West Tamar Council Office</p> <ul style="list-style-type: none"> • Riverside (Eden Street) • Windsor (Windsor Community Precinct, Riverside) • Beaconsfield (West Street, Beaconsfield)